



Tipp Monroe Community Services, Inc.
Board of Trustees Meeting Minutes
November 18, 2010

In Attendance

- Officers:** Steven Pierson, Vice President
Deb Jackson, Treasurer
Carol Helman, Secretary
- Trustees:** Denise Gross
Patrick Hodges
David Mihalyo
- Staff:** Kathy Taylor
- Guests:** Martin English, John Kessler, Boots Elliott

The meeting was called to order at 6:45 p.m. by Carol Helman.

A motion was made by David Mihalyo to approve the agenda, seconded by Patrick Hodges. All approved.

Secretary's Report

The October minutes were reviewed. A motion was made by David Mihalyo to accept the minutes, seconded by Pat Hodges. All approved.

Treasurer's Report

The October treasurer's report was reviewed. The books are still being reviewed by the TMCS accountant so a more complete report will be provided at a later meeting. A motion was made by Deb Jackson to accept the report, seconded by Carol Helman. All approved.

Advisory Committee Announcements

City of Tipp City: John Kessler reported that they are working on the operating budget. There have been concerns raised about the traffic light pole recently installed in front of the Veteran's Memorial. It was placed where it is because a right turn lane is going to be added at that intersection and the park was designed around the future installation of that lane.

Monroe Township: Martin English reported that they had 127 recycling drop-offs during the scheduled time on the second Saturday filling three dumpsters instead of two. They have been short on volunteer staff to help with the recycling. TMCS needs to begin supplying at least one volunteer each month. They will begin offering a shredder service during recycling times in January, May and September. The TMCS levy can be put on the ballot for the first time in November 2011. The trustees would need to file it by July. They will need two meetings to review and vote on a proposal.

Tipp-Monroe Optimists: Deb Jackson reported that work is beginning on their annual auction which will be held on February 22. They helped with the Halloween Parade and will be helping with Visit with Santa. They are also participating in the TMCS adopt a family.

Community Minded Women: Boots Elliot reported that their candy fundraiser was successful and although the final totals aren't in yet, they are fairly certain they met their goal.

Parks Advisory Board: Patrick Hodges reported there have been problems with organizations using city parks/facilities for events such as sports clinics, tournaments, etc. without notifying the city or TMCS and without completing the necessary paperwork. A suggestion was made to provide a list of approved events to the police to reference as they are on their routine patrols.

Board Committee Reports

Arts Council: Kathy Taylor reported that the Gingerbread House contest went well. A “Dancing with the Arts” fundraiser will be held in January.

Corporate: Carol Helman reported that they met with Andrew Stewart to review the revisions to the bylaws. He offered many suggestions. Additional revisions will be made and the bylaws will be presented at the March 2011 meeting when we have a full Board again.

Finance: Deb Jackson reported that they have not met since the last Board meeting.

Media Relations: Denise Gross reported that they have been working on the home tour signs. A chair has not yet been named for the Membership Committee.

Membership Committee: No committee report.

Personnel: Patrick Hodges reported that the committee met and reviewed the six month interim evaluations.

Programs: The committee report is attached.

Social Services: The committee has not met since the last Board meeting. They are trying to coordinate a time with meet in December.

Director’s Report

The report is attached.

President’s Comments

None

Current/Old Business

TMCS Board Vacancies: Carli Amlin Dean resigned from the Board of Trustees effective November 15, 2010. Her term is due to expire in 2011. Kathy will advertise the three trustee positions expiring in 2011 and the deadline to submit applications will be December 31, 2010.

Kathy Taylor reported that one application was received to fill Sarah Muldowney’s unexpired term. That applicant was Vicki Blakey. A motion was made by Patrick Hodges to elect Vicki Blakey to fill the remaining two years of that term, seconded by Steve Pierson. All approved.

December Board Meeting: After some discussion, a motion was made by Patrick Hodges that no meeting be held in December unless there is new business to bring before the Board, seconded by David Mihalyo. All approved.

Board Appointment to Downtown Tipp City Partnership: Kathy Taylor reported that Carli Amlin Dean was the TMCS representative to the Downtown Tipp City Partnership. David Mihalyo indicated he would consider taking on that responsibility but will need some time to think about it. A motion was made by Carol Helman that Kathy

Taylor attend the Downtown Tipp City Partnership meetings until a trustee can be appointed, seconded by David Mihalyo. All approved.

Adjournment

A motion was made by David Mihalyo to adjourn the meeting, seconded by Denise Gross. All approved. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Carol Helman

Secretary

**Tipp Monroe Community Services, Inc.
Director's Report
November 2010**

Educational

- The 2010 Fall registration has begun and will continue through December.
- Popular classes for the 2010 Fall Term: Elder Law, Wills, Trusts & Power of Attorney, Watercolors for Adults, Children's Drawing, Walking Club, Digital Camera, R.A.D. (Rape Awareness & Defense), Dog Obedience, Homemade Christmas Gifts and afterschool Spanish (22 participants)

Website Stats: As of November 15th : Visitors Last Month: 1524 Visitors this Month: 792; Visitors last week: 372; Visitors this week: 108; Total Visits 65368

Recreational

- 3rd-12th grade Youth Basketball registration has begun. Basketball Registration yard signs are being distributed throughout Tipp City/Monroe Township.
The 3rd-6th grade Youth Basketball Registration is over – we currently have 18 teams (5 teams- 3rd-4th grade Boys; 3 teams- 3rd-4th grade Girls; 6 teams – 5th – 6th Boys; 4 teams - 5th & 6th grade Girls). We will continue to take 7th-12th grade basketball registration, until November 24th. To allow the 3rd-4th grade Youth Basketball participants to practice, we will be renting gym space from the Community Bible Church. If you know of any other facilities that we can use, please give us a call.
Interviewing two individuals for the Youth Basketball Coordinator, will make a discussion by Friday.
- Men's 35 & Over Basketball begun on Sunday, October 17 and will end mid-December.
- Thanksgiving Coloring Contest: Deadline November 15, 2010.
- The Gingerbread House Contest was held on Saturday, November 13, 9am – 12 noon, at the Coldwater Café. Fifteen teams participated in this annual event that was co-sponsored by the Arts Council and Community Services. Winners: 1st Place: Amy Grescowle, Mary Ann Yetter, Vicky Moody and Mary Kilpatrick; 2nd Place: Jane Malafa and Judy Malafa; 3rd Place: Bryan, Shannon and Kara Snipes
- Community Christmas Concert: Friday, December 3rd, 7 pm at the Zion Lutheran Church
- Visit with Santa will be held on Saturday, December 4th, 9-11 am at the Broadway Elementary School
- Tippecanoe Christmas in the Village (Home Tour): Saturday, December 4th, 2-7 pm

Staff Reports

Colleen Renner

Busy with Basketball evaluation grades 3rd-6th on Saturday November 13. After evaluation coaches picked their teams. Then I input the teams into access, gave each team a color and completed the coaches folders.

Meeting Monday, November 15th at 6:30 with Basketball Coaches.

Also did not have enough coaches which required a lot of phone time calling to find 2 more coaches.

Completed background checks for coaches and assistants.

Still inputting basketball registration for grades 7-12th. Getting ready for the 7th-12th grade basketball evaluation on Saturday Dec. 11th. Need to make more folders for coaches and do the same as above.

Continue to help with the registration for our classes, community relief program and helping people with the Christmas program.

Also providing help to other organization making copies and registration.

Carol English

The Halloween Parade and Party went very well this year. My suggestions would be to set up a photo spot for winners and or for kids to just get their pictures taken with some ghouls. We should also set up an area for the winners to come and not be crowded in so that parents can get a picture and the little ones have room to move. Set up at Broadway ran smooth with 4 people working to register the monsters.

Paperwork is ready for the Annual Gift Giving Program. This year I will be interviewing each family so that we can establish a better understanding of what the family might need. This should make it easier for me and for the sponsors of the families. The forms have been changed to fit age groups instead of a one fits all form. So far I have 16 families that I have seen and I have 3 more that will be making an appointment this coming week.

The Basket Raffle started Winters Gathering Weekend and will go through Home Tour with the winners to be drawn then. Tickets are \$1.00 each or 6 for \$5.00, we have 7 baskets to choose from.

I am currently working on finding 14 families that need Thanksgiving Meals. Bob Evans has donated the meals to us.

Katie Sonnanstine

This is what I have been working on mid-October – mid November.

Instructor contracts and class rosters

Schedule supervisors/gyms

November flyer to schools

Sent out coloring pages, judged the pages, made certificates for winners, bought gift cards

Continue to feed information to Liz to add to FaceBook

Scheduled building supervisors, prepared paperwork for buildings

Scheduled gyms and classrooms

Halloween Parade and Costume Judging – got volunteers, called for food, sent letter for prizes, set up, made costume tags, cleaned up and returned items to storage

Sent thank you letters to donors for Halloween prizes, food, Optimists & Octagon Club

Reported on Halloween Parade and expenses

Sent letters to instructors, clubs and organizations for 2011 Winter/Spring Brochure

Press releases for November classes

Ordered crafts for Breakfast with Santa

*Assisted Colleen with Basketball Evaluations

*Attended CMW Meeting and made candy

Held Program Committee Meeting

Meet with Mary Lou Wilson and Township regarding educational classes

*Evenings/weekends

Monthly Meetings attended by Director:

Saturday, October 23rd

Historic Tipp City Paint Out*

Monday, October 25th

Arts Council – Dina Trashesaurus

Staff Meeting

Halloween Parade & Costume Judging*

Tuesday, October 26th

Circle of Hope – UMC*

Wednesday, October 27 th	Pro-Copy – Exploring new copiers
Thursday, October 28 th	Director’s Review
Monday, November 1 st	Staff Meeting
	Home Tour*
Tuesday, November 2 nd	Arts Council
Wednesday, November 3 rd	EPA Meeting with Monroe Township
Monday, November 8 th	Staff Meeting
	Park Board Meeting*
	Home Tour Meeting*
Tuesday, November 9 th	Coalition for the Elderly
	Career Builders
	Art Gala*
	Historic Tipp City Paint Out*
	Arts Council*
	Gingerbread House Contest Meeting*
Wednesday, November 10 th	Mum Festival*
Thursday, November 11 th	Corporate Meeting with Attorney*
Sunday, November 14 th	Home Tour*
Monday, November 15 th	Home Tour*
Monday, November 15 th	PR Committee – Lexy
	Youth Basketball Coordinator Interview
	Historic Society Taping – Mum Festival
	Coaches Meeting – Basketball*
	Staff Meeting
Wednesday, November 17 th	America in Bloom
Thursday, November 18 th	TMCS Board of Trustees*
Saturday, November 20 th	Coaches Certification*

*Denotes Afterhours

Public Relations/Membership Committee Report

The "program committee" did meet on Thursday, November 11th at 11:00 am in the TMCS conference room. In attendance were Kathy Taylor, Katie Sonnanstine, Robin Crow, Dave Mihalyo and Patrick Hodges(chair). Items of business included but not limited to :

1. We did a review of Fall classes based on enrollment numbers and the good news is the Fall numbers are strong, especially in the "special projects" segment (mum run, desperate house wives, junk in the trunk, gingerbread house building, athletes of the mind, the historic paint out and the "Halloween Parade" and costume judging). It was noted that both the adult and child craft classes were down and the number of classes will be reduced next timeplus there is still registration taking place for Fall sessions/classes, so the numbers will only get better.
2. Katie presented several new class ideas and trips for the Winter/Spring session (flag football, composting, green jobs, Kentucky derby trip, OSU trip, kids valentine party, dinotrashasauras, rain barrel building and a Tipp Pride Day.....and each of you are encouraged to let Katie know of any new and creative ideas you might have...as soon as possible.
3. TMCS shirts are available for all committee members (so pick yours-up at our next meeting to distribute to your committee...great "PR"and there are also shirts for the building supervisors and staff....lots of "green"

It was decided that our next program meeting will be on Thursday, December 9th....same time and place !

The meeting was adjourned at 11:55...and the minutes were respectively submitted by Patrick B. Hodges and all errors and/or omissions were either unintentional or due to me not paying attention or directly related to an "age thing"
