



Tipp Monroe Community Services, Inc.
Board of Trustees Meeting Minutes
April 18, 2013

In Attendance

Officers: Denise Gross, President
Vickie Blakey, Vice President
Deb Jackson, Treasurer
Russ Gilmore, Secretary

Trustees: Deb Jackson
Russell Gilmore
Eric Alexander
Vickie Blakey
Kathy Demers - Absent
Carol Noffsonger - Absent
Bryan Blake
Pat Hodges

Staff: Kathy Taylor

Guests: Keri Lightle

The meeting was called to order at 6:31 p.m. by Denise Gross.

A motion was made by Bryan Blake to approve the agenda, seconded by Vicki Blakey. All approved.

Secretary's Report

The March minutes were reviewed. A motion was made by Deb Jackson to accept the minutes, seconded by Pat Hodges. All approved.

Treasurer's Report

The March treasurer's report was reviewed. The March reporting format had some issues and needed to be corrected. A motion was made by Vicki Blakey to table the report until May, seconded by Bryan Blake. All approved.

Advisory Committee Announcements

Monroe Township: No report

City of Tipp City: No report

TippCity Schools: No report

Tipp-Monroe Optimists: Optimists will be working at the Broadway Fun Fair which will be outside – weather permitting. First Sat in June, scholarship winners will be recognized.

Parks Advisory Board: Harrisons 5 K walk run, Dog Frisbee Tournament, GOBA bike tour on June 16, United Methodist Church will have an event in City Park August 18.

Community Minded Women: No report.

Board Committee Reports

Arts Council: Bryan Blake will chair a Bluegrass Concert – one of 4 concerts this year – June, July, August and September. Sponsorship – a committee will be formed to manage the request of money from businesses.

Corporate: No report.

Finance: No report.

Media Relations: No report.

Membership Committee: No report.

Personnel: No report

Programs: Discussion about including Bethel in programs. Non-resident fee will be increased by \$10.00 for programs. There will be an increased cost for mailers but the assumption is that the increased fees will more than make up for the publicity expense. TMCS will track Bethel enrollment.

Social Services: No report

Director's Report

The report is attached.

President's Comments

No report.

Current/Old Business

No current or old business.

Adjournment

A motion was made by Deb Jackson to adjourn the meeting, seconded by Eric Alexander. All approved.

Respectfully submitted,

Russ Gilmore
Secretary

Director's Report
March 2013

Educational

- The 2013 Winter/Spring Term has begun and will run through mid-May.
- A variety of programs/activities are being offered: ACT Preparation Course, Dog Obedience, Financial Seminars, R.A.D. (Rape Awareness Defense for Women, and What's sludge got to do with it?
- Katie Sonnanstine currently working on the 2013 Summer Term Connection. If you have any program ideas or suggestion, please you're your information directly to Katie Sonnanstine. ksonnanstine@tmcomservices.org

Recreational

- The NFL Flag Football Season has begun and will run from April 14th- May 26th
Total of 12 teams: K-6th
- Work has begun on the 2013 Run for the Mums; Increase fee from \$15 to \$20
- All TMCS Volunteer Coaches are required to do the following: background check, NYSCA Certification and the Concussion Seminar provided by the Ohio Health Department (New law).
- The indoor walking area at the High School saw over 100 participants.
- Taking registrations for the Annual Community Wide Garage Sale – Saturday, May 4
- Summer applications have been sent to past summer employees. Hiring of staff will take place in May.
- Increased playground fees by \$5.00 for residents, \$10.00 for non-residents

Upcoming Events

April 4, 2013	Take a Seat – Art Tour & Auction – Informational Meeting
May 2, 2013	Chamber of Commerce Expo
May 4, 2013	Community Wide Garage Sale
May 17, 2013	Miami County Senior Citizen Day

Social Services

- Work has begun on the 2013 Summer Lunch Program – Lunch on Us

Total served in March

Community Relief: assisted 14 individuals/families: Living in household: 34; 9 Tipp City residents/living in household: 19; 5 Monroe Township residents/living in household: 15; Diaper: 1; Good Samaritan: 3; Emergency Dental Program: 1

Tipp City Arts Council:

- TMCS & TCAAC working on 4 concerts for the 2013 season: Held 2nd Saturday in June, July, August and September.
- Currently taking Poems for the Poetry Contest.
- “Take a Seat” Art Tour & Auction sponsored by TMCS & TCAAC. First public meeting for the “Take a Seat” Art Tour & Auction was held on Thursday, March 7. Next meeting scheduled for April 4, 6:30 pm at the TC Public Library
- Children’s Art Adventure: Saturday August 3rd, 9-1 pm, held at the Tipp City Market Place.

General Information

- Volunteer and Board – Tracking of volunteer hours
- Working with the TMCS Committees on a variety of projects.

- Tipp Pride Day – Scheduled for Saturday, April 20th, 9 am – 2 pm
- America in Bloom Committee is working with the City on replacing the Tipp City sign at the East entrance to our town.
- In process of interviewing of applicants for the part-time staff member.
- Great Ohio Bicycle Adventure (GOBA), in cooperation with TMCS will be having a food stop in Tipp City on June 16th

Staff

Carol English

- The 1st “It’s in the Bag” Purse Auction was held to benefit the Lunch on Us program. We had 77 ladies waving their paddles and bidding on 56 great purses filled with all kinds of goodies. There was a purse tree which held over 120 paper purses with prizes in them or with chocolate which raised \$300. We held a 50/50 and earned \$151.00. After the auction, we put out all of the used purses we had received and sold them for \$5.00...they went wild. In all we earned close to \$4000 for the Lunch on Us program and I cannot wait until next year to start all over again. Thank you letters have been sent.
- Spoke with GOBA (Great Outdoor Bike Adventure) about being the PM stop for the bikers June 16th. TMCS will be selling food as a fundraiser at this event. Kathy and I took the ladies from GOBA to the Tipp Park and showed them where we would be setting up, they gave us some ideas and showed us where they would like for the bikers to be able to park, where to put the port-o-pots, and so on. I compared the last 3 years of menus and have chosen a menu. We will be looking for donations to keep costs down. Spoke with Tara Engel and Brad Vath and we will be communicating to make this event be GREAT.
- We are ready for the Annual Community Wide Garage Sale. Cost this year is \$10 and with that you will receive a yard sign to put in your yard the day of the sale. It says Garage Sale 9am-4pm, Sponsored by Tipp Monroe Community Services. Deadline for sign up is April 26th. Maps will be available April 30th.
- I am planning a craft class for Pre Teens for the summer. We will be making Peace Rocks, Sharpie t-shirts, felt flowers, a bulletin board, learning to finger knit, Tipp tangles and more.
- I have confirmed locations for the Lunch on Us program. We will also be having two drop off sites, one will be on Sequoia (behind Menards) and the other will be Willow Glen at the corner of Rolling Acres. Renee’, Linda and Lauren will return as staff this year and I will be hiring another staff member to do the drop off locations. We are still in the planning stages but thinking ahead, June will be here before we know it.

Katie Sonnanstine

- **Daily/weekly/monthly duties**
- Instructor rosters/contracts
- Communicate with instructors about classes, special needs, etc.
- Manage online registrations
- Keep website updated with full and cancelled classes
- Put information on Face book
- Typed and copied April newsletters and delivered to schools
- Typed and sent April Constant Contact
- Sent Constant Contact garage sale information.

Summer Classes & Activity Catalogue (Community Connection)

- Developed 6 weeks of camp programs
- Contacted individuals for camp visits
- Typed Catalogue
- Checked class location availability
- E-mail youth information to Lexy for her to develop a flyer for end of school

Meetings

- Attended first Advisory Meeting for Enrichment Committee for UVCC
- Attended street project meeting – April 4
- Program Committee meeting – April 10

Monthly Meetings attended by Director:

Friday, March 22	Great Ohio Bicycle Adventure Meeting
	Take a Seat meeting
Monday, March 25	Take a Seat
	Upper Valley Medical Center – Fundraising
	Historical Society Banquet*
Wednesday, March 27	Interviews
Thursday, March 28	Interviews
Monday, April 1	United Way
	Captor – Fundraising
Thursday, April 4	Take a Seat*
Monday, April 8	Park Board*
Tuesday, April 9	NFL Flag Football*
Wednesday, April 10	Meeting with Jim Asher; GOBA
	Mum Festival*
	Summer Concert Series
Thursday, April 11	Interview
Friday, April 12	Miami County Senior Citizen Day
Monday, April 15	TCEP Open House*
Tuesday, April 16	Fundraising – Take a Seat
Wednesday, April 17	America in Bloom
	Soroptimist*
Thursday, April 18	TMCS Board of Trustees*
Saturday, April 20	Tipp Pride Day*
	Soroptimist Fashion Show*

*Denotes evening meetings

Tipp Monroe Community Services
Program Committee Meeting
April 10, 2013

The "program committee" did meet on Wednesday, April 10th at 11:00 am in the TMCS conference room. In attendance were Katie Sonnanstine, Kathy Catrone, Kathy Taylor (kinda) and Patrick Hodges. The items discussed included but were not limited to:

1. The Summer program is in its final stages and will be mailed out May 13th.
2. Winter/Spring results are encouraging based on the fact that only 5 of 35 classes were cancelled (11%) due to low enrollment.
3. Fall program ideas should be submitted to Katie by July 8th.
4. And the "biggie" involved a discussion regarding "Bethel" and its inclusion in our program base. It was decided that we would include 1,033 new names/mailers to our current list, which now includes Bethel residents. We also decided to increase the "non-resident" fee by \$10 across the board or for all classes. In addition, Katie will prepare a flyer which will be distributed to the Bethel schools for the students to take home, as we currently do for the Tipp schools. The increased total cost will be \$423.00.....\$83 for mail shop, \$90 for postage and \$250 for printing. It is the committees hope that by including Bethel, we will increase both our numbers and revenue....and actually, it will pay for its-self if we get 43 new Bethel enrollees....and we are obviously hoping for more than that.

It was decided our next meeting would be May 15th, same time and place. The meeting was adjourned at 11:45.....and the minutes were respectively submitted by Patrick Hodges and all errors/omissions were either unintentional or due to me not paying attention.