



Tipp Monroe Community Services, Inc. Board of Trustees Meeting Minutes January 16, 2014

In Attendance

Officers: Denise Gross, President
Vickie Blakey, Vice President
Debra Jackson, Treasurer
Bryan Blake, Secretary

Trustees: Debra Jackson
Carol Noffsinger
Pat Hodges
Bryan Blake
Vickie Blakey
Leslie Evans
Scott Scharnhorst
Denise Gross

Staff: Kathy Taylor
Carol English
Katie Sonnanstine
Sue Roberts

Guests: Frank Maus
Phil Cox
John Kessler

The meeting was called to order at 6:32 pm by Denise Gross.

Introductions were made by all.

Secretary's Report

The November report was reviewed. A motion was made by Debra Jackson to approve the minutes, seconded by Vickie Blakey. All Approved.

Treasurers Report: Debra Jackson reported that from Sept.-Nov. Internal Program Fees were down due to the Home Tour and Basketball income being down. She explained that True Green bills the Veterans Memorial for some of their services. The Accountants fees will be billed in January. A motion was made by Bryan Blake to approve the November Financial Statement, seconded by Pat Hodges. All approved.

December Report-Profit & Loss (vs) Actual- the Program Expenses are similar to Novembers. Bryan asked about what True Green does for the Veterans Memorial. John Kessler explained and said the services they donate each year are around \$6500.00 in value.

A motion was made by Leslie Evans to approve the December Financials, seconded by Bryan Blake. All approved.

Advisory Committee Announcements

Township: Phil Cox handed out the Township Reports. He said they had an increase in deaths this year with 102 burials. They will not be opening the new section at the cemetery for a couple years.

Tipp City Schools: Frank Maus said a big thank you for taking on the Camp Kern Adventure.

City: John Kessler said the old water tower will be coming down soon. The bids are out for street repair. The street light at 4th and Main will be back it was ordered late.

Park Board: The Parks Board approved two 5K runs this year. They are continuing to talk about the Dog Park Pavers and also about a fitness course along the bike path in Tipp City.

Optimists: They are now working on their Annual Auction for February 25, 2014

Board Committee Reports:

Arts Council: Bryan reported that he and Renee Matsunami will be putting together an art camp for the summer TMCS program. Andrew White is looking into writing grants for the Arts Council. The Arts Council has voted in new members. They would like to use TMCS photo release for photos they take and want to publish. Bryan said the Chair Event seemed to have slowed down. Kathy told him it had not, that things are in full swing and going forward.

Corporate: No Report

Finance: No Report

Membership: No Report

Public Relations: Denise Gross reported we are holding the Annual Dinner at the Randall Residence this year on February 20th. Decorations and the menu are in the works. Mike Sedmack will be playing for us.

Personnel: No Report

Programs: Pat Hodges said that 1/3 of our classes have no fees attached to them. The Program Committee recommends that all classes should have at least a \$5 fee with nonresidents being charged \$10 to help bring costs down. Kathy explained the reasoning behind having some of the free classes and that we would not be able to have them at all if we charged. Having traffic in the office is of value also. Katie Sonnanstine presented our new brochure. Everyone liked it.

Social Services: Carol Noffsinger and Carol English will be setting a meeting up in the near future. The coat drive went well. The Gift Giving Program had a special donor this year-Thrivent. They helped us get beds for some of our needy families.

Directors Report:

2013 Fall classes numbers are done. Visit with Santa numbers down due to weather. Christmas in the Village had about 85 people on Preview Night and around 1100 for the Home Tour. Everyone seemed to like the Trolley.

We are currently taking Flag Football registrations. Basketball starts this weekend. We had a young man break his wrist playing BB this weekend, he is doing ok.

January 9th is the second Camp Kern meeting. Leslie Evans will be going to Camp Kern. Go Leslie!

The Walking club will be starting soon inside the school.

Disc Golf signs are in.

Pat Hodges said the Parks Board said no to the Lacrosse group that had inquired about a team. Kathy Taylor said TMCS is looking into it. It was suggested that we try to hold a Lacrosse clinic this summer to see if we get any interest in it.

Take A Seat Chair Auction information has been distributed to E-news throughout schools and also in the Utilities Bills. They have been advertising in the papers and also on KIT-TV. Bryan asked if Lynn Shirk had been given the information to pass on and Kathy said she had sent it.

The Canal Music Fest is looking for a grant to cover the cost of the Eagles Tribute Band they want to have. The question is to if it will be covered in the budget.

General Info...we baked cookies and delivered it to 13 of the local agencies and departments and schools in Tipp City that help us out throughout the year. They are all so happy to see us coming with a plate full of fresh cookies.

President's Comments:

"Kathy said it ALL".

Denise welcomed Sue Roberts to the Staff.

There was discussion over the phone system and its deteriorating status, losing calls, picking up and no one is there and she would like voice mail. Kathy said out of all of them she liked VerCom.

A motion was made by Pat Hodges to get the phones switched over to VerCom, seconded by Leslie Evans. All Approved.

It was announced there is a vacancy on the Board of Trustees for TMCS. Applicants were discussed. Vickie Blakey nominated Andrew White for the Board Position. Pat Hodges Seconded the nomination. All approved.

It was decided that they would table the Board Update due to the weather.

A motion was made to adjourn the meeting by Debra Jackson, seconded by Bryan Blakey. All Approved
Meeting adjourned at 7:45pm.

Respectfully submitted by:

Carol English

Director's Report
December 2013/January 2014

Educational

- The 2014 Winter/Spring Term is under way and will continue through late April.
- Working on the 2013 Fall Term Program Numbers
- If you have any program ideas or suggestions, please send your information directly to Katie Sonnanstine. ksonnanstine@tmcomservices.org

Recreational

- On December 7th, over 150 children participated in the Annual Visit with Santa. The children enjoyed a Santa's Breakfast, games and crafts.
- The Christmas in the Village: 85-100 individuals enjoyed the Preview Night; Over 1100 participated in the Home Tour. Next year, the Home Tour will take place on Main Street.
- We are currently taking registration for the 2014 Spring NFL Flag Football (K-8th grade). Games began in April and will run through June.
- December 14th, held the 7th-12th grade Player Draft.
- 3rd-12th grade Youth Basketball: 3rd-4th grade Boys: 6 teams; 3rd-4th grade Girls: 2 teams; 5th & 6th grade Girls: 3 teams; 5th & 6th grade Boys: 6 teams; 7th & 8th grade Girls: 3 teams; 7th & 8th grade Boys: 6 teams; 9th-12th grade Boys: 8 teams; Select Teams: 8: 40 teams
- On January 9th, held our second Camp Kern Parent Meeting. Registration packets have been delivered to LT Ball for distribution to students.
- The Indoor Walking Club will start on January 27th at the Tippecanoe High School
- Signage for the Disc Golf Course has been order and received. The installation of the signs will take place in the spring.
- Investigating starting a Lacrosse Team/League.

Upcoming Events

January

January 13	Registration for 2013 Winter/Spring Term Begins
January 27	Walking Club begins – High School

February

February 8	Art for the Heart
February 14 & 15	Camp Kern
February 20	Annual Dinner

March

March 15	It's in the Bag
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Social Services

Total served in November/December

Winter Coat Distribution: Over 200 winter coats were distributed

Community Relief: 18 assisted families/individuals/48 living in household

Eye glasses: 1

Good Samaritan: 1 gas card/3 lodging

Gift Giving: 30 families: Thrivent Financial purchased – 2 twin beds, full size bed, 2- cribs with mattresses, sheets, blankets, comforters for each bed, high chair, swing, Christmas Tree/home decorations and winter coats.

Mobile Meals: 192 meals served – 7 individuals

Grant Requests:

- \$2500 Take a Seat – Miami County Foundation
- \$3100 Camp Kern – Tipp Foundation
- \$1000 – Eye Glass Program – Tipp Foundation
- \$500 – Loan Instrument Program
- \$300 – Diaper & Formula
- \$536.00 Camp Kern Donations

Tipp City Arts Council:

- “Take a Seat” Art Tour & Auction sponsored by TMCS & TCAAC. Committees are meeting monthly to prepare of the upcoming 2014 Take a Seat Art Tour & Auction event. Auction scheduled for Saturday, August 23, 2014, 6:30-10 pm Cedar Springs Pavilion. Received: 2 completed chairs. After all expenses, the monies raised from the Take a Seat: Art Tour & Auction will be divided equally between Tipp Monroe Community Services and the Tipp City Area Arts Council.
- Canal Music Fest Committee is working on the concerts for 2014. Hotel California will be the headliner for the Canal Music Fest Concert in June.
- February 8th: Art for the Heart

General Information

- Sue Roberts, new employee was hired and started January 2.
- Website: Information sent to Matt Black concerning the 2014 Winter/Spring Term and schedules sent for the 2014 Youth Basketball Season. Joe Fisher, intern from Edison is currently working on updating the History Page for TMCS
- Investigating a new phone system for TMCS. Met with 3 companies
- Annual delivery of our cookie trays to our supporters.
- America in Bloom Committee is working with the City on replacing the Tipp City sign at the East entrance to our town.

Staff Reports

Carol English

Thanksgiving Dinners- The First Baptist Church provided us with 4 meals for thanksgiving. I found all 4 of the dinners a good home. Each year we have fewer meals available. The need is there though. We might be able to look into helping others out at that time as well with donations.

Visit with Santa-All of the ornaments from the gift giving tree were all sponsored. I had a donation of \$4.00 and a few of the sponsors asked if we needed anything else. I had some of them buy pillows because most families check on their list that they need them. We need to have more interested adult volunteers to be at each table or craft to run that station, clean up after it and have interest in what they are doing. I had a volunteer with me which allowed me to leave the gift giving tree and clean the tables a few times. We did not have a Bingo station because there wasn't anyone to run it. We should revisit this and bump it up... it is a great event for our community to kick off the holiday season. A total of 4 volunteer hours were utilized.

Coat Drive- We were approached by Ginghamburg Church to facilitate a coat drive for the community. They would collect coats for the drive at one of their services and then drop them off at the location we designate. Call was placed to John Kessler at the American Legion Post 586 to see if they had room we could sort and store the coats for distribution. John offered the use of the Scout room in the basement of the building for sorting and storing. The day of the event we placed all of the coats and clothing on tables upstairs in the main and as the residents came in we walked them through and helped them shop. We had many coats donated to TMCS and also clothing, boots, gloves and hats. A total of 62 coats were given out at this event. Everyone who received a coat was very thankful for them. Prior to the event I gave 17 coats to children and adults in need from our Gift Giving Program. At the end of the drive we donated all of the coats that were left over to the Homeless Veterans Shelter at the VA. John and the men from the Legion took them to the VA for us. I feel this is a worthwhile event. I would hold it earlier in the year and have more information out to the public. The evening worked better for distribution. A total of 35.5 volunteer hours were utilized.

Gift Giving Program-The Gift Giving program has wrapped up after another successful season. This year we serviced 29 families in the Tipp City area. As always the community is very generous and they make it easy to make this program happen. All of the applicants had baskets and bags full of Christmas goodies. This year we had a partner who helped us provide 4 beds for families that did not have them. We also received baby stroller, swing and starter set for the new mom to be. All packages brought into TMCS are sorted through to make sure each family gets correct sizes. Some extra toys we received were given to Needy Basket so they could use them for the families they sponsor. A total of 8 volunteer hours were utilized.

We made our annual Cookie Delivery for the Holidays..... 14 plates in all and all of them were homemade! Yummy!

Katie Sonnanstine

Winter/Spring 2014 Community Connection

Completed brochure
Obtained front cover picture
Arranged for postage

Website

Had Lexy send final document to Matt for entry
Sent pictures for front page of website
Checked each section of website and sent updates and corrections

Registration

Table of contents
Typed up ticklers
Entered classes into computer for registration
Took registration banner to Elec. Dept.
Sent information about ACT class to High School counselors at local schools

Meetings

*Will attend Board of Trustees meeting on Jan. 16 to present Winter/Spring Brochure
Held meeting for Building Supervisors to review duties – Jan. 5
Met with Denise and Carol regarding annual dinner – Jan. 8

Admin.

Prepared and sent January Constant Contact
Updated contact list with Fall 2013 registrants
Flyers to schools
Flyers to Bethel School

Other

Attended DTCP meeting
*Camp Kern Meeting at LT Ball
Program Committee Meeting – Jan. 14
*Evening hours

Monthly Meetings attended by Director:

Monday, November 18 th	Home Tour*
Wednesday, November 20 th	Soroptimist*
Thursday, November 21 st	TMCS Board of Trustees*
Friday, November 22 nd	Smarttrak – Volunteers – Dave Klatz
Monday, December 2 nd	Home Tour Yard Signs Home Tour*
Wednesday, December 4 th	Chamber of Commerce* Deb Keppel

Thursday, December 5 th	Todd Emery – Telephone Basketball – High School
Friday, December 6 th	Home Tour Preview*
Saturday, December 7 th	Visit with Santa* Home Tour*
Monday, December 9 th	Scott Scharnhorst – Membership Business Advisory Committee*
Saturday, December 14 th	7 th -12 th grade Player Draft*
Monday, December 16 th	Interviews: 9am, 11 am, 12 noon, 2:30 pm & 4 pm Joe Fisher – Website
Tuesday, December 17 th	Coaches Meeting*
Wednesday, December 18 th	Board Member – Russ Gilmore Interviews: 11 am and 3:30 pm Phone Company
Thursday, December 19 th	Indian Creek
Saturday, December 21 st	Coaches Certification*
Tuesday, January 7 th	Take a Seat Auction*
Wednesday, January 8 th	Mum Festival *
Thursday, January 9 th	Camp Kern*
Monday, January 13 th	Call to Artists – Take a Seat* Lacrosse Meeting
Tuesday, January 14 th	Arts Council*
Wednesday, January 15 th	Soroptimist*
Thursday, January 16 th	TMCS Board of Trustees*

*Denotes evening hours

ATTACHMENT 1
Board of Trustees Meeting Minutes – January 16, 2014

Tipp Monroe Community Services, Inc.
Program Committee Minutes
January 14, 2014

The "Program Committee" did meet on Tuesday, January 14th at 9:00 am in the TMCS conference room. In attendance were Katie Sonnanstine, Renee Matsunami, Lesley McCue, Kathy Catrone and Patrick Hodges (chair). The discussion included (but not limited to) the following:

1. The 2014 Winter/Spring schedule highlighted by the introduction of 16 "new" adult classes.(way to go Katie). Katie took the committee through a review of the class listing and explained many of the new offerings. The committee again recommended a \$10 split/difference between the fees for residents vs. nonresidents. it was decided to try and expand the youth offerings for next Winter/Spring and Summer.
2. Summer ideas were discussed with a number of new suggestions such as classes in horsemanship, disc golf, regular golf, cupcake making, pinterest, legos, robotics and skate boarding. Any ideas for Summer should be submitted to Katie by March 17th.
3. Fees were discussed and it was decided that we would recommend to the "board" that all classes should have a minimum of a \$5.00 fee (\$10 for nonresidents) to cover administrative cost...plus, paying for a class would help motivate the participant to attend. We also decided that any fee over \$50 should be reviewed (example: yoga@\$76).
4. It was decided our next meeting will be on Thursday, March 13th at 9:00 am in the conference room.