



**Tipp Monroe Community Services, Inc.  
Board of Trustees Meeting Minutes  
March 20, 2014**

**Officers:** Denise Gross, President-Absent  
Vickie Blakey, Vice President  
Debra Jackson, Treasurer  
Bryan Blake, Secretary

**Trustees:** Debra Jackson  
Carol Noffsinger-Absent  
Pat Hodges-Absent  
Bryan Blake  
Vickie Blakey  
Leslie Evans  
Scott Scharnhorst  
Andrew White

**Staff:** Kathy Taylor  
Carol English

**Guests:** Heather Bailey  
Phil Cox

The meeting was called to order at 6:35 pm by Vickie Blakey, Vice-President.

Introductions were made by all.

A motion was made by Leslie Evans to approve the agenda, seconded by Debra Jackson. All approved.

**Secretary's Report**

The January minutes were reviewed. A motion was made by Scott Scharnhorst to approve the minutes, seconded by Leslie Evans. All Approved.

**Treasurers Report:** Debra Jackson reported that Contributions are down right now but once Kathy sends the donation envelopes out it will go back up. Employee budget is under. Program expenses show that the LOU Program has a credit. K-9 fund had a vet bill. Veterans Memorial had a bill from Evergreen. Contract Services does not reflect the referees totally. Dues and Registration is up because of Destination Imagination.

A motion was made by Scott Scharnhorst to approve the January Financial Reports, seconded by Bryan Blake. All approved.

**Treasurers Report:** Debra Jackson reported that Camp Kern was not in the budget for this year and has thrown the budget off.

Example...T-shirts for Camp Kern, cost of camp, etc.

A motion was made by Bryan Blake to approve the February Financial Reports, seconded by Leslie Evans. All approved.

Heather Bailey reported that they made a profit of \$13362.00 on Christmas in the Village ticket sales. They had 80 less participants than 2012. TMCS profit is \$6681.00.

### **Advisory Committee Announcements**

**Township:** Phil Cox reported that the TCFD needs a new pumper/tanker truck that costs \$375000.00. March 31-April 5<sup>th</sup> is Maple Hill Cemetery clean up time. Salt and overtime has put them over budget due to the weather.

**Tipp City Schools:** No Report

**Park Board:** No Report

**City:** No Report

**Optimists:** Auction held...seemed down.

### **Board Committee Reports:**

**Arts Council:** Bryan Blake reported not much was going on there. He is unsure of the Poetry Jam Date but thinks it is the 30<sup>th</sup>? Take a seat, paperwork is due April 1<sup>st</sup> and chairs by May 1<sup>st</sup>. The farmers market will be back by the church.

**Corporate:** No Report

**Finance:** No Report

**Membership:** Scott Scharnhorst and Kathy Taylor met and talked about a membership drive and visiting companies.

**Public Relations:** Booklet for Annual Dinner is available.

**Personnel:** No Report

**Programs:** Summer playgrounds will be held Monday-Friday, instead of Monday-Thursday this year. Art Camp will be held again this summer.

**Social Services:** Rescheduled church meeting.

**Run for the Mums:** 5K vs 10K discussion was held. There is a need for a Committee. Phil Cox volunteered to be on the committee and so did Vickie Blakey at Kathy's request. They will also ask Mary Beth Sullivan to be on the committee planning.

### **Directors Report:**

If anyone has any suggestions for summer programs please send them to Katie.

3<sup>rd</sup>-12<sup>th</sup> grade Youth Basketball is almost over.

Camp Kern went great!

Tipp City United Way April 30<sup>th</sup> at 8pm. Kathy will talk about Comm. Svcs.

### **New & Old Business:**

Kathy explained to the board how the fees we collect for classes are used. In the past we charged \$3 for residents and \$5 for nonresidents for administrative fees in addition to the class cost. . Approximately a year or so ago the cost was raised to \$6.00 for resident and \$10 for nonresident. The Program Committee met in March of 2013 and thought that the price for nonresident should be \$16 instead of

\$10. It was reported at this time that programs such as Flag Football, Basketball and Playgrounds have a \$15-\$20 fee for nonresidents. Kathy asked the Board to review this and make the final decision.

A motion was made by Debra Jackson to keep the administrative fees for classes at \$6 for resident and \$10 for nonresident and other programs can be decided as needed, seconded by Scott Scharnhorst. All approved.

**Building Maintenance:**

Information and findings sent to Doug Arnold and the City of Tipp City. They will be in tomorrow and will be inspecting the roof first.

Kathy Taylor informed the Board of the accident that happened with Mr. Zokkour while taking Taekwondo.

**President's Report**

Vickie Blakey read the report from Denise Gross

Bryan Blake made a motion to adjourn, seconded by Debra Jackson. All approved.

Respectfully submitted by  
Carol English

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**Director's Report**  
**February/March 2014**

**Educational**

- The 2014 Winter/Spring Program & Class Catalog has been delivered to every household in Tipp City and Monroe Township.
- A variety of programs/activities are being offered: ACT Preparation Course, Dog Obedience, Financial Seminars, R.A.D. (Rape Awareness Defense for Women, Wine Tasting and Elder Law
- Katie Sonnanstine currently working on the 2014 Summer Term Connection. If you have any program ideas or suggestion, please send your information directly to Katie Sonnanstine. [ksonnanstine@tmcomservices.org](mailto:ksonnanstine@tmcomservices.org)

**Recreational**

- Work has begun on the 2014 Run for the Mums 5K – Adding a 10K?
- We are currently taking registration for the 2014 Spring NFL Flag Football (K-8<sup>th</sup> grade). Games began in April and will run through June.
- 3<sup>rd</sup>-12<sup>th</sup> grade Youth Basketball: 3<sup>rd</sup>-4<sup>th</sup> grade Boys: 6 teams; 3<sup>rd</sup>-4<sup>th</sup> grade Girls: 2 teams; 5<sup>th</sup> & 6<sup>th</sup> grade Girls: 3 teams; 5<sup>th</sup> & 6<sup>th</sup> grade Boys: 6 teams; 7<sup>th</sup> & 8<sup>th</sup> grade Girls: 3 teams; 7<sup>th</sup> & 8<sup>th</sup> grade Boys: 6 teams; 9<sup>th</sup>-12<sup>th</sup> grade Boys: 8 teams; Select Teams: 8: 40 teams
- February 14<sup>th</sup> & 15<sup>th</sup>: CAMP KERN - On February 14<sup>th</sup>, 108 children and 28 chaperones arrived at 10:45 am at Camp Kern. That day over 6 inches of snow fell, making the day a fun adventure for all. The children enjoyed visiting a one room school house, meeting pioneers from the 1800's, participating in team building activities, good food and friendship. SPECIAL THANKS TO LESLEY EVANS – TMCS REPRESENTATIVE AND REBECCA SCHINAMAN - PARENT
- The Indoor Walking Club started on January 28<sup>th</sup> at the Tippecanoe High School
- March 15<sup>th</sup>: 2<sup>nd</sup> Annual Purse Auction to benefit the Lunch on Us

**Upcoming Events**

March 15, 2014	It's in the Bag" Purse Auction: Benefits lunch program
March 31, 2014	Tri-Agency Meeting
May 3, 2014	Community Wide Garage Sale
May 16, 2014	Miami County Senior Citizen Day

## **Social Services**

- Meeting held with Social Service committee to discuss current/new programs and the 2014 Summer Lunch Program.

### **Total served in January/February**

Community Relief: assisted 27 individuals/families: Living in household: 85; 20 Tipp City residents/living in household: 60; 6 Monroe Township residents/living in household: 20; 1 Bethel Living in household: 5  
Eyeglasses: 2; Mobile Meals: 5 individuals, 165 meals

Grant Requests: January/February

\$3500 – Tipp Foundation Lunch on Us

\$1000 – Matthew Buehrer – Lunch on Us

\$800 - Tipp Foundation – School Supplies

\$1000 – Thrivent

April 30<sup>th</sup>, 8 pm, United Way Office – Hearing set with the Tipp City United Way Board

## **Tipp City Arts Council:**

- February 8<sup>th</sup> – Art for the Heart: Artist show
- “Take a Seat” Art Tour & Auction sponsored by TMCS & TCAAC. Registration forms due by April 1, chairs due by May 1.
- Working on Summer Art Camp
- June 14 – Canal Music Fest – Hotel California – raised \$8,000 to cover the cost of program
- August 2<sup>nd</sup> – 2<sup>nd</sup> Annual Children’s Art Adventure

## **General Information**

- The TMCS Annual Dinner was held on February 20<sup>th</sup>. Special thanks to Randall, Denise Gross, Carol English, Katie Sonnanstine and Sue Roberts. GREAT JOB LADIES
- Signage for the Disc Golf Course has been ordered and received. The installation of the signs will take place in the spring.
- Tipp Pride Day – Scheduled for Saturday, April 20<sup>th</sup>, 9 am – 2 pm
- New Phone System – up and semi-working
- Matt Black – Web Designer was in the hospital for one month – he said that he can still do our website – delay in updates
- March 4<sup>th</sup>: Attended Disaster Drill for the Tipp City and Monroe Township Area
- Antique & Artisan Show – June 21, 9 am – 4 pm – TMCS & TCAAC Booth

## **Staff Reports**

### **Katie Sonnanstine**

**Daily and weekly duties** including but not limited to: building papers, instructor contracts, scheduling building supervisors, scheduling gyms and classrooms, checking on class enrollments, preparing packets for instructors.

### **Promotions/Advertising**

- Press Releases about classes sent to the newspapers, KIT TV & Quick News
- Printed and delivered March flyer to schools including Bethel
- March Constant Contact
- Facebook

**Annual Dinner** - assisted with preparation for annual dinner, wrote rough draft of skit, name tags, other admin duties.

### **Summer Programs**

- Met with Program Committee to discuss summer programs
- Sent information to former instructors for summer classes
- "Advertised for new instructors" by sending press releases to "quick news", KITTV, newspapers

### **Camp Kern**

- \*Attended Camp Kern parents meeting on Feb. 10 and \*helped at early luggage drop off on Feb. 14.
- Sent e-mails, follow-up phone calls, other administrative duties

### **Purse Auction**

- Worked with Carol on selection of purses and matched items to go into purses.
- Made signage
- Arranged purses on stage for auction
- Helped day of auction

### **Other**

- Prepared annual report for Monroe Township about class attendance for their permit.
- DTCP meeting – March 18
- Meeting with Monroe Township – March 21
- \*Met with Renee Matsunami and her committee about summer Art program – March 10

\*Evening and Weekend hours

Annual Dinner , Feb. 20-

DTCP annual dinner and emergency meeting – Feb. 26

Table top Disaster Drill – March 4

Purse Auction – March 15

## Carol English

- Camp Kern went very well for it being our first year organizing it. Attendance was good; overall everyone seemed happy with the event. There are a few changes for next year such as, having the nurse and one person there for drop off of meds but not as early as this year. Opened the school a bit too early; we will tweak that for next year. I think we need to have 3 dads assigned to help the kids put their tags on their luggage. After a couple of them volunteered it seemed to run a lot easier. As with any project you learn as you go and you grow stronger each time. Looking forward to next year.
- The Annual Dinner went well. I would prefer to have it at Zion Lutheran Church because of the convenience for the people who are setting up and also so that we can start at 6:30. I think it started too late. The time I was given before the event to decorate was not enough. I personally felt rushed, not under control of the event and I did not care for all of the staff watching for us to be done. The facility is nice but not the right venue for this event. They accommodated us and were very nice but overall for what it is.... I would like to go back to Zion next year!
- The second annual Purse Auction was held Saturday March 15<sup>th</sup>. We had around 128 people in attendance. The Purse Tree had 200 purses on it, they sold for 2/\$5 with a profit of \$500. We held a 50/50 and made \$225. With Purse sales and all other incomes minus the expenses we will make around **\$7000** profit on the fundraiser. We sold 75 purses, gave away more than 30 door prizes and gave 70 bags out to the winners of the Purse Tree. Great time, great food, fun, everyone but grumpy lady had a wonderful time. Will have to look for a larger place to have the auction next year. We are growing quickly.
- We are trying to learn our new phones. Had a lesson from the Vercom man, the cordless operates differently than the desk phone. I will get it....
- Starting on the Garage Sale event and going to check out some sponsors. Want to sell some adds for on the map, coupons and such. Yea spring!

## Sue Roberts

- Assisted with Camp Kern – data entry, bus assignments, general info, etc.
- Community Relief – data entry
- Flag Football: data entry
- Thanks for donations
- Assisted with the Purse Auction

### Monthly Meetings attended by Director:

Wednesday, January 22<sup>nd</sup>

TMCS Trustee – Andrew White  
Newspaper Interview – Phone

Thursday, January 23 <sup>rd</sup>	Rebecca Schinaman – Camp Kern
Friday, January 24 <sup>th</sup>	Joe Fisher – Edison Intern – Progress Website
Monday, January 27 <sup>th</sup>	Vercom – New phone system
Wednesday, January 29 <sup>th</sup>	Jackie Wahl
Thursday, January 30 <sup>th</sup>	Nancy Bowman
Friday, January 31 <sup>st</sup>	Chris Graham 10K
Monday, February 3 <sup>rd</sup>	TMCS Trustee – Scott Scharnhorst
	Take a Seat*
Thursday, February 6 <sup>th</sup>	Camp Kern – Nurse
Saturday, February 8 <sup>th</sup>	Art for the Heart*
Monday, February 10 <sup>th</sup>	Camp Kern*
Thursday, February 13 <sup>th</sup>	Home Tour*
Friday, February 14 <sup>th</sup>	Camp Kern*
Saturday, February 15 <sup>th</sup>	Camp Kern*
Sunday, February 16 <sup>th</sup>	Issue with Basketball*
Thursday, February 20 <sup>th</sup>	Annual Dinner*
Monday, February 24 <sup>th</sup>	Home Tour*
Tuesday, February 25 <sup>th</sup>	Senior Day
Monday, March 3 <sup>rd</sup>	Creative Display*
Tuesday, March 4 <sup>th</sup>	Take a Seat – Auction
	Disaster Drill*
Wednesday, March 5 <sup>th</sup>	Vercom – phone system
Thursday, March 6 <sup>th</sup>	Liz Robbins – School Board
Monday, March 10 <sup>th</sup>	Park Board Meeting*
	Business Advisory Committee*
Tuesday, March 11 <sup>th</sup>	Arts Council*
Wednesday, March 12 <sup>th</sup>	Mum Festival*
Thursday, March 13 <sup>th</sup>	Call to Artists*
Saturday, March 15 <sup>th</sup>	Purse Auction*
Thursday, March 20 <sup>th</sup>	TMCS Board of Trustees*

\*Denotes evening meetings



**Tipp Monroe Community Services, Inc.**  
**Program Committee**  
**March 13, 2014**

The "program committee" did meet on Thursday, March 13th at 9:00 am in the TMCS conference room. In attendance were Katie Sonnanstine, Kathy Taylor, Lesley McCue/Evans, Kathy Catrone, Renee Matsunami and Patrick Hodges (chair). The discussion included (but was not limited to) the following :

1. Winter/Spring registration is a little slow but is expected to pick-up when the weather gets better. Unfortunately, all the cooking classes were canceled due to an instructor problem.....and our new "wine tasting class" was a success !

2. Summer class ideas were discussed with suggestions being made for a new week long "art camp", fitness class, and golf classes for the kids and another gluten free class for the adults...along with our always popular classes.....any ideas for Summer are due by the end of March.

3. Camp Kern was a success thanks to a lot of parental assistance and planning by the TMCS staff and Lesley McCue, who was our TMCS board representative....way to go "Lesley"

4. The annual dinner was a very enjoyable evening and the idea of encouraging (and introducing) all instructors and committee members was discussed and agreed to for the 2015 social evening.

5. It was decided that our next meeting will be on Tuesday, May 13th, same place and time !

## The TMCS

Annual Dinner was held on **Thursday, February 20, 2014** at The Randall Residence of Tipp City. Fifty four tickets were sold and fifty three guests were in attendance. The theme for the evening was *'That was easy.'* The focus of the evening was on the Social Service Programs TMCS offers. The tables were decorated with green, blue and white balloons. The table cloths were white with blue and green accent cloths. The napkins were white and folded like crowns. There were TMCS bookmarks and website cards placed on the tables. There was a social services display table located just before the entrance to the dining room.

**Social Time** began at 6:30 pm. Mike Sedmak, guitarist, played while guests arrived. Denise Gross welcomed guests and then introduced The Honorable Pat Hale, Mayor of Tipp City, to give the invocation.

**Dinner** was served buffet style at 7:00 pm. The meal was prepared by the Chefs at Randall Residence. The menu consisted of baked chicken with a creamy tomato basil sauce or pot roast with roasted vegetables, herb roasted red potatoes, green beans with onions and bacon, tossed green salad, homemade desserts, rolls and butter. Mike Sedmak continued to play throughout dinner.

**Introductions** Dinner was followed with introductions of Advisory Members and special guests by Kathy Taylor, Director.

**Entertainment** After the introductions, the TMCS Players performed. There were 4 skits depicting the various social service programs offered by TMCS. The TMCS players consisted of staff, board members and Josh Dunn (Randall employee and past employee of TMCS).

**Awards** Katie Sonnanstine presented the Instructor Award to Elvia Lauder milk . Carol English and Renee Johnson presented the TMCS Service Award to Dawn Reigelsperger. Kathy Taylor and Denise Gross presented the Advisory Member Service Award to Matt Buehrer from Thrivent Financial.

**Recognition** Kathy Taylor recognized the staff; Katie Sonnanstine, Carol English, Renee Johnson and Sue Roberts. Carol English was presented with a certificate congratulating her for her 10 years of employment with TMCS. They were presented with a mug full of candy. Kathy also recognized the old and new board members in attendance; Denise Gross, Debra Jackson, Pat Hodges, Scott Scharnhorst, and Carol Noffsinger. They also received mugs. The committee chairs received Certificates of Appreciation.

**Closing Remarks** Denise Gross, President, ended the evening by thanking the staff, board members, volunteers, the community, the city, the township and the schools for their support and for making TMCS such a unique organization.

